

LEGACY COLLEGE OF MINISTRY

2020 - 2021
Student Handbook



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Legacy College of Ministry

STUDENT HANDBOOK

Updated and Revised: 2020-2021 Edition

A PLACE TO PURSUE GOD'S PURPOSE

Legacy College of Ministry (LCM) is a ministry training institution created to help students discover their destiny and equip them to fulfill it. The school is designed to strengthen the student's spiritual foundation and prepare him or her for ministry through the study of God's Word and practical ministry experience.

LCM provides a unique combination of classroom training and ministry practicum. Our philosophy of experience-based teaching will open doors of learning that will enable the student to grasp biblical concepts and apply them through the power of the Holy Spirit. A church-centered Bible college is the perfect place to grow spiritually, develop a ministry call, or become more effective in your Christian walk.

If you believe you have a ministry call or are looking to be more effective in your home, church, school, job, or business, then you can count on LCM to provide the spiritual tools you need to achieve God's will for your life. If you desire to know God more intimately and are willing to give all of your life for Him, then LCM is the place for you.

LCM is ready to teach you, stretch you, and take you to places you have never been before with God! The time is now to pursue God's purpose for your life – the place is Legacy College of Ministry.



Len D. Ballenger, Chancellor
Legacy College of Ministry

ABOUT THIS HANDBOOK

This handbook contains current information regarding admissions, degree requirements, fees, policies and course offerings at the time of printing; it does not constitute a contract. The policy of LCM is to give adequate, advance notice of any changes to permit time for adjustment. However, the administration reserves the right to modify, revoke, or add policies or procedures at any time. If a student drops or is dismissed from the college and later decides to return, he will enter under the guidelines of the current policies and procedures at the time he returns.

LCM offers on-campus, classroom courses at the Jubilee Church campus along with off-campus, self-paced studies through audiovisual education, online coursework, and directed study. Advanced placement is sometimes awarded through credits granted for ministry experience and courses taken at other institutions. LCM provides programs for Christian Ministry Certificates in addition to religious based Associate and Baccalaureate degrees. All degrees offered from LCM are ecclesiastical in nature and should be regarded as such.

You are invited to call or write with any questions or comments regarding LCM. Or, if you prefer, stop by our offices at Jubilee International Ministry Center for a personal appointment.

Address all correspondence to:

**Legacy College of Ministry
5910 North "W" Street
Pensacola, Florida 32505**

Information available Monday through Friday between 9:00 AM and 4:00 PM central time
(8 5 0) 4 9 4 - 9 4 8 4

Read and download all information on our website at:
www.legacycollegeofministry.com

ADMINISTRATION

LENDEL BALLENGER, CHANCELLOR

Associate of Practical Theology
Bachelor of Arts in General Education
Bachelor of Science in Business Administration
Master of Theology
Doctor of Ministry

MARVIN BARHAM, PROVOST

Bachelor
Master of Hebrew Studies
Doctor of Ministry

ANGELA FOX, CURRICULUM ADVISOR

Bachelor of Science in Education
Master of Science in Education
Doctor of Christian Education

PAMELA BALLENGER, REGISTRAR AND DIRECTOR OF DEVELOPMENT

Associate of General Education
Bachelor of Christian Ministry

GUY M. HEATH, ACADEMIC ADVISOR

Doctor of Educational Leadership
Philosophical Doctor of Religious Studies

BOARD OF REGENTS

Lendel Ballenger
Pamela Ballenger
Marvin Barham
Angela Fox
Tim Fox
JaDean Stricker
David Wagner

DOCTRINAL STATEMENT

LEGACY COLLEGE OF MINISTRY TEACHES AND HOLDS TO THE FOLLOWING ARTICLES OF DOCTRINE

THE HOLY SCRIPTURES

We believe the Holy Scriptures of the Old and New Testaments to be the true, immutable, steadfast, authoritative, written Word of God; that they were written by men of old as they were moved upon and inspired by the Holy Spirit. These scriptures are inerrant, infallible and God-breathed, and therefore are the final authority for faith and life.

(2 Timothy 3:16-17, 2 Peter 1:20-21)

THE ETERNAL GODHEAD

We believe there is one true and living God eternally existent in three persons – Father, Son, and Holy Spirit; equal in every divine perfection, co-eternal in being, co-identical in nature, and possessing the same glorious attributes; all executing distinct but harmonious offices in the great work of redemption.

(Deuteronomy 6:4, Matthew 28:19, 2 Corinthians 13:14, John 14:10 and 26)

THE DEITY OF CHRIST

We believe in the deity of the Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, in His personal future return to this earth in power and glory.

(Isaiah 7:14 and 9:6, Luke 1:35, John 1:1-2, Acts 1:9-10, Ephesians 1:7, Philippians 2:5-8, Hebrews 9:24)

THE PERSONALITY OF SATAN

We believe that Satan is a literal being, the author of sin, and the ultimate cause of the Fall of Man; that he is the open and declared enemy of God and man; and, that he along with the angels from heaven that rebelled, shall be eternally punished in the Lake of Fire which was prepared for them.

(Job 1:6-7, Isaiah 14:12-17, Matthew 4:2-11 and 25:41, Revelation 20:10)

THE FALL OF MAN

We believe man was created in the image of God, before Whom he walked in holiness and purity; then, by voluntary disobedience and transgression, he fell to the depths of sin and iniquity. As a consequence, all mankind became sinners sold unto Satan; sinners by choice not coercion, alienated from God, shaped in iniquity and utterly void by nature of the holiness required by the law of God, inclined to evil, guilty without excuse, earning the condemnation of a just and Holy God, and, of himself, utterly unable to remedy his lost condition.

(Genesis 1:26-27, Romans 3:22-23 and 5:12 and 6:23, Ephesians 2:1-3 and 4:17-19)

THE PLAN OF REDEMPTION

We believe Christ, perfect and just, died for the unjust; freely and by divine appointment of the Father, vicariously taking the sinner's place, bearing his sins, receiving his condemnation, dying his death, fully paying his penalty, and signing with His life's blood the pardon of everyone that would believe upon Him; moreover, that our justification is made sure by his literal, physical resurrection from the dead.

(Acts 2:18-36, Romans 3:24-25, Ephesians 1:7, 1 Peter 1:3-5 and 2:24)

SALVATION BY GRACE

We believe the salvation of sinners is wholly by grace through repentance of sin and faith in the precious blood of Jesus; that we have no righteousness or goodness of our own wherewith to seek divine favor, and must come, throwing ourselves upon the unfailing mercy of God, pleading the merits and righteousness of Christ the Savior as a free gift of His love.

(John 1:12, Ephesians 1:7 and 2:8-10, 1 Peter 1:18-19)

SANCTIFICATION BY THE HOLY SPIRIT

We believe in the sanctifying power of the Holy Spirit, who convicts the world of sin, righteousness, and judgment; that by His indwelling, the Christian is enabled to live a holy life; and, that He enters the life of a believer at the point of salvation to regenerate, renew, edify, exhort, and bring comfort to Him.

(John 16:8-11, Romans 8:9, 2 Corinthians 3:6, Ephesians 1:13-14)

THE BAPTISM OF THE HOLY SPIRIT

We believe that the Baptism of the Holy Spirit is the in-filling of the promised Comforter, poured out to endue the believer with power from on high and thus enabling him for these purposes: to glorify and exalt the Lord Jesus, to give inspired utterance in known and unknown languages, to access supernatural gifts, to foster a life of prayer and holiness, and to be equipped for practical, effective, soul-winning. We believe that we live presently in the dispensation of the Holy Spirit and, therefore, all believers who ask may receive His Baptism after the same manner recorded in the Word.

(John 14:16-17, John 16:5-15, Acts 2:1-4, I Corinthians 12:9-12, I Corinthians 14:1-12)

HEALING POWER

We believe the redemptive work of Christ provides power for both spiritual and natural healing; that through the blood of the Lord Jesus, believers can obtain complete healing for their human body and mind as an answer to believing, faith-filled prayer.

(Isaiah 53:5, Matthew 10:8, Acts 14:9, James 5:16)

THE ETERNAL STATE OF MAN

1. We believe in the bodily resurrection of both the saved and the lost, the one to everlasting life in the presence of the Lord and the other to everlasting damnation in an eternal hell. **(Matthew 25:46, John 5:28-29 and 11:25-26, Revelation 20:5-13)**
2. We believe that the souls of the redeemed are, at death, absent from the body and present with the Lord, where in conscious bliss they await the first resurrection, when spirit, soul, and body are reunited to be glorified forever with the Lord. **(Luke 23:43, 2 Corinthians 5:8, Philippians 1:23 and 3:21, 1 Thessalonians 4:16-17, Revelation 20:4-6)**
3. We believe that the souls of unbelievers remain, at death, in conscious punishment and torment until the second resurrection, when with soul and body reunited they shall appear at the Great White Throne Judgment, and shall be cast into the Lake of Fire, not to be annihilated, but to suffer everlasting conscious punishment and torment. **(Matthew 25:41-46, Mark 9:43-48, Luke 16:19-26, 2 Thessalonians 1:7-9, Revelation 20:11-15)**

THE SECOND COMING OF CHRIST

We believe in the personal and imminent return of Christ, our blessed hope; that He will descend from Heaven in clouds of glory with the voice of the Archangel and with the trump of God; and that at this time, which no man knows beforehand, the dead in Christ shall arise; then the redeemed which are alive and remain shall be caught up together with them in the clouds to forever be with the Lord.

(Matthew 24:30-31, 1 Corinthians 15:23 and 51-53, 1 Thessalonians 4:13-18 and 5:1-11)

THE LOCAL CHURCH

We believe that the local church, which is the body and the espoused bride of Christ, is solely made up of born again persons; that its establishment and continuance is clearly taught and defined in the New Testament Scriptures. Local churches are designed by God to be autonomous and self-governing, built and structured with order and legislature, but free of any external authority or control.

(Acts 13:1-4 and 15:19-31, Romans 16:1, I Corinthians 3:9, 2 Corinthians 11:2, Ephesians 1:22-2 and 5:25-27, Titus 1:5-11, 1 Peter 5:1-4)

WORLD MISSIONS

We believe that God has given the church a Great Commission to proclaim the Gospel to all people so that every nation, tribe, ethnic group, and language group can have the opportunity to believe on the Lord Jesus Christ. As ambassadors of Christ, we must use any available means to carry the good news of salvation and the church to the world.

(Matthew 28:19-20, Mark 16:15, Luke 24:46-48, John 20:21, Acts 1:8, 2 Corinthians 5:20)

CIVIL GOVERNMENT

We believe that God has authored and ordained all authority consisting in three basic institutions: 1) The Home, 2) The Church, and 3) The State. Every person is subject to all of these authorities, but all (including the authorities themselves) are answerable to God and ultimately governed by His Word. God has given each of these institutions specific Biblical responsibilities and balanced those responsibilities with the understanding that no institution has the right to infringe upon the other. The home, the church, and the state are equal and sovereign in their respective Biblically assigned spheres of responsibility under God.

(Romans 13:1-7, Ephesians 5:22-24, Hebrews 13:17, 1 Peter 2:13-14)

HUMAN SEXUALITY

We believe God has commanded that no individual should engage in intimate sexual activity outside of marriage between a man and woman. We further believe that homosexual activity, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are all sinful perversions of God's precious gift of sex, and that such practices directly sabotage the family, God's first institution for man.

(Genesis 2:24 and 19:5, Leviticus 18:1-30, Romans 1:26-29, 1 Corinthians 5:1 and 6:9, Hebrews 13:4)

DIVORCE AND REMARRIAGE

We believe that God hates divorce and intends marriage to last until one spouse is deceased. We hold that marriage is a covenant made before God and the breaking of that covenant is sin; and, that remarriage after divorce is regarded as adultery except for reasons of fornication, adultery, or sexual misconduct by one of the partners. **(Malachi 2:14-17, Matthew 19:3-12, Romans 7:1-3, I Timothy 3:2, Titus 1:6)**

ABORTION

We believe that human life begins at conception and that an unborn child is a living human being. Abortion constitutes the unjustified, unexcused, and unnatural disposal of human life and must be regarded as murder. We reject any teaching or counsel that sanctions abortions in the event of rape, incest, birth defects, gender selection, birth or population control, or mental instability of the mother. The advice of a medical doctor should be considered in the event that birth endangers a mother's life.

(Job 3:16, Psalm 51:5 and 139:14-16, Isaiah 44:24 and 49:1-5, Jeremiah 1:5 and 20:15-18, Luke 1:44)

LAWSUITS BETWEEN BELIEVERS

We believe that Scripture prohibits Christians from bringing civil lawsuits against other Christians or against the church to resolve personal disputes. We believe the church possesses all the resources necessary to resolve personal disputes between its members. We do believe, however, that a Christian may seek compensation for injuries from another Christian's insurance company as long as the claim is pursued without malice or slander.

(1 Corinthians 6:1-8, Ephesians 4:31-32)

GIVING

We believe that every Christian, as a steward of the portion of God's wealth entrusted to him, is obligated by Scripture to support his local church financially. We believe that God has established the tithe as a basis for giving, but that every Christian should also give other offerings sacrificially and cheerfully to the support of the church, the relief of those in need, and the spread of the gospel message. We believe that a Christian relinquishes all rights to direct the use of the tithe or offering once the gift has been made.

(Genesis 14:20, Proverbs 3:9-10, Malachi 3:8-12, Acts 4:34-37, I Corinthians 16:2, Galatians 6:6, Ephesians 4:28, I Timothy 5:17-18, I John 3:17)

This Doctrinal Statement does not exhaust the extent of our faith. The Holy Bible itself is the sole and final source of all that we believe. We do believe, however, that the foregoing Statement of Faith accurately represents the teaching of the Bible, and therefore, is binding upon all members and students.

PHILOSOPHY OF CHRISTIAN EDUCATION

Legacy College of Ministry (LCM) is firmly committed to fulfilling the mission of Jubilee International Ministries. The foundations of our mission and philosophy are fixed on the infallible and uncompromising Word of God, which is the final authority for all decisions. As we educate, we strive for excellence in the development of Christ-like character and performance by molding hearts and minds according to the living Word of God.

LCM is distinctly Christian in community, curriculum, character, and conviction. We aspire to reflect God's nature and further His kingdom by loving and serving our students and their families who stem from diverse economic and cultural backgrounds and possess a wide range of skills and abilities.

LCM functions in a Spirit-filled atmosphere with vibrant worship, operational spiritual gifts, passionate evangelism, identity development and a focused, active effort to heal personal, family and generational wounds and hurts.

We believe, teach and practice the following core values:

- Discipleship to reproduce Christ-like character
- Godly relationships with authority, family, and peers
- Servant-based leadership
- A global vision that every nation should and will serve God
- A life-long love of learning

EXPECTED STUDENT OUTCOMES

1. The goal of all instruction is to know and reveal God. All knowledge is given to know and understand the ways of God. Therefore, in the process of learning, students shall come to know God, love God, and understand that He is the source of all knowledge.
2. Every student shall develop and maintain an intimate relationship with God which produces purity of heart, a clear conscience, and sincerity of faith (1 Timothy 1:5).
3. The imperishable, unchangeable, inerrant Word of God is foundational to all instruction and more than adequately equips students in mind, soul and body to affect change in their lives, their families, and their world. Therefore, each student shall develop a deep knowledge and understanding of the Word of God.
4. Education is not merely increasing knowledge and information. Education, or the educational process, is not an end in itself; it is a means to the end, which is an intimate relationship with God. The purpose of biblical education is to promote the worship of Him who is the Creator of all things. Therefore, all students shall become passionate worshippers of God.
5. Each student shall know that true identity, destiny and legacy are defined by a relationship with Christ. Therefore, each student will develop and maintain a lifestyle that is both a continuous pursuit and a constant discovering of who and what Christ has called them to be.
6. Each student shall be Christ-like in character, integrity, and attitude and shall display Christ-likeness as dedicated family members, productive citizens, and valuable leaders in their work, in their churches, and in their communities. They shall embrace and practice justice, mercy and peacemaking in their daily lives.
7. Students shall be well-able to defend the Christian faith in thought, word, and deed.
8. Students shall develop, possess, and nurture a God-given creativity that allows them to be culturally relevant and actively engaged in their world.
9. No matter what path they ultimately choose, graduates shall have a solid foundation upon which to build a life and ministry of service, full of the Spirit of God. They shall understand, value, and engage in appropriate social and civic activities.

10. Students shall be living, breathing witnesses to the quality of biblical education and to the enduring value of living life as a committed Christian.
11. Students shall be well-prepared in all academic disciplines and skilled in reading, writing, speaking, listening, and critical thinking.
12. Students shall have a knowledge, understanding, respect of people, events, and movements in history and culture. Each student should have a critical appreciation of the languages and cultures of other peoples, dispelling prejudice, promoting unity, encouraging hospitality, and promoting an open/honest exchange of ideas.
13. Each student shall develop an appreciation for the bible and for expressions of worship through literature and the arts. Students shall also understand how to express and shape their beliefs and values.
14. Students shall know how to utilize and steward resources to find, analyze, and evaluate information. Each student shall become a life-long learner to develop the skills to question, solve problems and make wise decisions.
15. Students shall understand that diligent study and hard work have are important virtues and are necessary for success.

AFFILIATION AND ACCREDITATION

Legacy College of Ministry (LCM) is authorized by the State Board of Independent Colleges and Universities to operate under Chapter 246.083 of the Florida Statutes. As such, LCM is authorized to grant the degrees it awards.

LCM currently operates as an independent, ecclesiastical, training program in affiliation with the a variety of ministerial and academic organizations. Although most accrediting bodies for bible schools are not recognized by the U.S. Department of Education, many still see accreditation as an important part of choosing an institution of higher learning. Currently, LCM is not accredited with an external body. However, LCM plans to pursue accreditation in the future. Meanwhile, our coursework and instructional methods may certainly be regarded as highly scrutinized, quality, and effective in every area.

Accreditation is primarily designed to:

1. assure that an institution has met established standards of excellence
2. assist prospective students in identifying reputable institutions which offer degree programs that will meet their needs and goals
3. allow institutions to evaluate the acceptability of transfer credits into their own curricula or programs

Students should realistically consider the meaning and value of accreditation as it may apply to their needs. Students should know if accreditation is important and significant in reaching their educational goals. If accreditation is valuable to a student, he or she should thoroughly research the accrediting body that covers the institution to ensure the accrediting body is a reputable organization itself. If the U.S. Department of Education does not recognize an accredited institution, a student may face some of the same limitations that they would face with a non-accredited institution.

DISCLOSURE POLICY

Credits and degrees earned from independent colleges in the State of Florida, which are authorized by the State Board of Independent Colleges and Universities, do not automatically qualify the holder for teaching certification nor do they qualify them to participate in professional licensing examinations. Any person interested in obtaining a teaching certificate or practicing a regulated profession should contact the appropriate regulatory agency in the field of his/her interest.

DISCLAIMER

Transferability of credits earned at Legacy College of Ministry and student transfer to another institution occurs solely at the discretion of the receiving institution.

FINANCIAL INFORMATION

TUITION

Tuition per credit hour	\$45.00 per credit hour
Full Time Tuition and Books	\$500.00/each academic term

FEES

*Application Fee	\$ 25.00 (one time)
Registration Fee	\$ 10.00 (each term)
Late Registration Fee	\$ 20.00 (each term)
Late Payment Fee	\$ 5.00 (each week late)
Book and Materials Fee	varies per course
Graduation Fee: Christian Ministry Certificate	\$ 25.00
Graduation Fee: Associate Level	\$ 25.00
Graduation Fee: Bachelor Level	\$ 50.00
Cap and gown	[varies per year]

* Application Fee includes the first term's Registration Fee when a student is accepted into the college.

MISCELLANEOUS NEEDS

Bible – New King James Version or English Standard Version Preferred
Bible Dictionary
Comprehensive Bible Concordance
Standard English Dictionary

FINANCIAL CONSIDERATIONS

All tuition and fees are due in advance one week prior to the beginning of each term, but no later than the first day of class unless other financial arrangements are made through admissions.

* Tuition includes all classes, books, materials. [Detail in section 11]

SPECIAL FINANCIAL ARRANGEMENTS

Financial assistance is limited at this time. However, special financial arrangements such as deferred payment plans are available and may be applied for through the admissions office.

At this time, state grants, veteran's benefits and other federal aid are not available through LCM. However, efforts are being made to provide these opportunities in the future. Disability assistance through the Department of Labor and Rehabilitation Services is available.

REFUND POLICY

Students may apply for withdrawal from LCM at any time during the term. However, those who withdraw will receive refunds on tuition according to the following schedule with no exception. Fees and other expenses are non-refundable. Withdrawal must be done in writing through the admissions office.

The following schedule is based on the week classes begin. Percentage shown is the amount of tuition refundable:

To the end of the second week.	80%
To the end of the fourth week.	50%

No refunds will be made after the fourth week of a given term.

ADMISSION CRITERIA

FOR DEGREE-SEEKING STUDENTS

- Must be born again and living a clean, committed, moral life
- High school diploma or equivalent (or in an approved dual enrollment program)
- Completed application with biographical essay and all additional forms. Picture optional. (all forms are included in back of handbook with application)
- All necessary transcripts and school records
- Pastoral recommendation
- Interview with the dean or designated advisor
- Parental approval for applicants below age 18

FOR NON-DEGREE SEEKING STUDENTS, AUDITING

- Must be born again and living a clean, committed, moral life
- Completed "audit" application
- Parental approval for applicants below age 18
- Degree-seeking students will be given priority over auditing students in limited seating situations.

ADMISSION NOTIFICATION

Official acceptance cannot be granted until all necessary information has been received. When all requested information has been received and approved, official notification of acceptance will be issued to the student in writing.

DISCRIMINATION POLICY

No one will be discriminated against or denied the benefits of any program or activity because of his or her race, color, ethnic origin, or marital status.

APPLICATION PROCEDURES

REQUEST FOR HANDBOOKS AND APPLICATIONS

See us online at www.legacycollegeofministry.com or send information card or letter of request to:

LEGACY COLLEGE OF MINISTRY
ATTN: ADMISSIONS
5910 NORTH W STREET
PENSACOLA, FLORIDA 32505

PROCEDURES FOR ADMISSION

1. Complete all application forms in full (available online) and submit with all supporting documentation by mail, fax, or online at least two weeks prior to enrollment
2. Attach a current wallet size "head and shoulders" photograph or submit one by email attachment in .jpg format (optional)
3. Write a brief autobiographical essay describing your Christian experience, other significant experiences which have influenced you, and why you desire to attend LCM
4. Submit a pastoral recommendation, completed by a member of the pastoral staff of your local church
5. Complete a medical health form (available online)
6. Read and sign the LCM honor code (available online)
7. Request official transcripts from your high school or include a photocopy of your graduation certificate, GED certificate, or equivalent.
8. Request official transcripts from any other educational institution attended and have them sent to our office.
9. Complete an interview with the college dean or designated advisor.

CLASSIFICATION OF STUDENTS

NON-DEGREE SEEKING STUDENTS (ND)

Those students taking classes on a full-time or part-time base for the intention of obtaining a good knowledge base, but not seeking a degree or certification

CHRISTIAN MINISTRY STUDENTS (CM)

Those students working on a specified program of study of one year or more and no less than 30 semester hours with the intent of pursuing a ministry license and/or ordination certification. This program typically requires a ministry practicum of one year and a paper of no less than 1000 words on an assigned topic

ASSOCIATE STUDENTS (AS)

Those students working on a specified program of study of two years or more and no less than 60 semester hours to be used as undergraduate certification or to use toward a higher level of study

BACHELOR STUDENTS (BA)

Those students working on a specified program of study of three years or more and no less than 120 semester hours to be used as undergraduate certification or to use toward a higher level of study

FULL-TIME STUDENTS (FT)

Those completing no less than 12 college hours in a given term.

PART-TIME STUDENTS (PT)

Those completing less than 12 college hours in a given term.

REGISTRATION PROCEDURES

TO REGISTER

1. Make appointment with admissions officer or dean during registration hours no later than one week before classes begins
2. Set up tentative class schedule according to the program of study, course availability, and time
3. Set up payment plan through financial advisor, registration table, or financial office (if applicable)
4. Take completed registration form to the registrar for schedule confirmation, fee payment, and receipt
5. All students should attend the opening session at the beginning of each term

LATE REGISTRATION

Students failing to register during scheduled registration times will have to pay a late registration fee of \$20.00. No student should expect to register after the end of the first week of any term.

ADDING OR DROPPING CLASSES

Students who wish to add or drop a class must do so in writing at the registrar's office. Additions or schedule changes will be limited to the first two weeks of classes. Withdrawals may be requested through the eighth week of classes with a grade mark of WP* or WF*. After the eighth week, any withdrawal will result in an incomplete grade for the term.

CHANGE IN STATUS

Those students desiring to make a change in program of study, degree, or status as a full-time or part-time student must do so in writing at the registrar's office.

*See Academic Information: Grading System

ACADEMIC INFORMATION

GRADING SYSTEM

Most courses are graded by a combination of a mid-term exam, a final exam, and any reading work, projects, or papers. The grading scale used by LCM is the standard four-point scale used by colleges and universities nationwide:

GRADE	GPA	PERCENT
A	4.0	90 - 100
B	3.0	80 - 89
C	2.0	70 - 79
D	1.0	60 - 69
F	0.0	< 59

- F** = Failure: Any grade issued below 60%
- WP** = Withdraw with a passing grade
- WF** = Withdraw with a failing grade
- I** = Incomplete
- NC** = Non-Credit

ACADEMIC HONORS

Special honors and achievements by outstanding students will be recognized at graduation. Academic honors will be awarded as follows:

HIGHEST HONORS	3.90 - 4.00 cumulative GPA
HIGH HONORS	3.75 - 3.89 cumulative GPA
HONORS	3.50 - 3.74 cumulative GPA

GRADE POINT INFORMATION

A minimum grade point average of 2.0 must be maintained at all times. Students who fail to do so will be placed on academic probation for one term. A conference will be held with the student and a member of the LCM administration to help the student construct a plan to improve his or her work. Other conferences may be held throughout the term as necessary to help the student succeed. Students will be removed from academic probation when their grade point average returns to 2.0 or better.

In the event that a student does not cooperate with his or her improvement plan or continues to receive unsatisfactory grades, the student will become liable for possible suspension or dismissal from school. If a student is dismissed for academic reasons, he or she may request re-admission in writing as early as the next academic term. An academic team will meet to approve or disapprove the request according to the circumstances involved. If a student is dismissed for academic reasons, no refunds will be permitted.

GRADUATION PROVISIONS

A grade point score of at least 2.0 will be required for successful completion of each course for credit in the student's field of study. All elective courses require a grade point score of no less than 1.0. Any course scoring below these basic requirements will not count towards graduation credit, but may be taken over for grade replacement.

GRADE REPLACEMENT

Students wishing to re-take a particular course to achieve a higher grade or obtain a better grasp of the information may do so. After a course is repeated, the highest grade will replace the lowest grade for that course on the final record. Courses may only be repeated one time for grade replacement.

Students who are unable to complete a course for reasons beyond their control, may request a withdrawal or incomplete for the course. In the case of an incomplete, one additional term is allowed to complete course assignments or tests for that course. The student will receive his or her proper grade to replace the "incomplete" after coursework is complete. In the case of withdrawal, the course must be re-taken in order to replace the grade.

ABSENTEE POLICY

Christian stewardship demands that believers make full use of their time, money, and opportunities. Students must be in their seats at the beginning of each class, ready to learn. A student is absent when he or she misses more than half of a particular class. More than two (2) absences in any class, each term, may result in dismissal from the class. Class time missed may be made up at the discretion of the Professor.

TRANSFER CREDITS FROM OTHER INSTITUTIONS

All hours attempted (regardless of year) which are recorded on an official transcript from an authorized or accredited college or university will be used:

1. To determine admission status at LCM
2. To determine the applicability of transferred courses to a degree plan with LCM
 - a. A minimum grade of "C," or 2.0 grade points, is required for transfer credit applicable to LCM coursework.
 - b. For credits or specific "life experience" work to be accepted for transfer, the coursework or curriculum must be congruent to the same or similar course in the LCM curriculum. As a rule, the congruent coursework must be offered on the same or similar academic level as well.
 - c. In general, "D" grades are unacceptable for transfer credit.
3. To calculate the GPA in the major or program at LCM

APPLIED LEADERSHIP ELECTIVES

Applied Leadership credits are given based on supervised involvement in a ministry of the local church or similar ministry. Students at LCM must be committed and involved in the life of their local church. In addition, degree-seeking students at LCM are required to complete two Applied Leadership elective courses per year in addition to their other studies. During registration, the student will select an approved area of Applied Leadership for that term. Areas of Applied Leadership service will be chosen from a list similar to the following:

Audio-visual	Nursing home/Convalescent ministry
Benevolence ministry	Office/Administration
Children's ministry	Usher/Greeter/Altar worker
Evangelism/Outreach	Visitation and Integration
Hospitality	Worship Ministry/Choir
Jail and prison ministry	Youth Ministry
Jubilee Christian Academy	Other: (as approved by advisor)

Students must complete one interview with the leader of their assigned department during the term. Students must then use the information from the interview, their experience, and at least three other sources of research to complete an 8–10 page research paper on that ministry and its benefit in the local church. This paper will be turned in to the admissions office to be graded and kept in the student's file until graduation. Credit will be given based on completion of hours, review from the ministry supervisor, and the completed research paper.

Students who attend another local church in the Pensacola area may complete their service elective in their home church. A written verification from a supervisor in that church that the service elective was successfully completed should be turned in to the dean's office at the end of the term along with their research paper.

In general, 4 credits will be awarded for completion of each Applied Leadership project. These credits will appear on the student's transcript and papers will be combined to produce a thesis on the ministries of the local church as a representation of the student's work over the duration of his or her enrollment at LCM.

GENERAL INFORMATION

ATTIRE

The Bible teaches modesty in the area of personal appearance. Therefore, we reserve the right to discuss with any student dress that appears immodest. Casual dress is permitted. We realize many students may be coming to class directly from work, therefore work attire or uniforms are also acceptable. The Dean of Students reserves the right to decide appropriate dress.

HEALTH CONSIDERATIONS

Proper rest and nutrition is essential to success as a student and in life in general. Moderation should be exercised in study hours, work hours, and eating habits. Seven to eight hours of rest per night is recommended. Also, health precautions such as low-fat, well-balanced meals, essential vitamin supplements, regular exercise, and avoidance of artificial foods and preservatives are encouraged.

CHURCH ATTENDANCE

Legacy College of Ministries Students should make effort to attend all regularly scheduled church services at Jubilee Church as well as special meetings, conferences, revivals, and events. Although no formal attendance records will be kept, local church meetings are essential to your educational and spiritual development.

Students coming from other churches in the Pensacola area are excused from the above if they are actively participating in the life of their own church. Church attendance is a part of the service elective evaluation for those seeking a degree. A report/evaluation will be required from the senior Pastor.

OTHER ACADEMIC PURSUITS

Most mornings, early afternoons, and late evenings are available for study, work, or academic continuation at one of the area's local colleges. We encourage students to pursue minimum part time work or study during their days. Dual enrollment with other colleges and universities is acceptable with approval from advisor and a 3.00 or better cumulative GPA

SHORT-TERM MISSIONS OPPORTUNITIES

Students who are interested in serving the Lord through short-term missions outreaches during the summer or school breaks should contact a with Legacy college of ministry or other approved missions organization. Short term mission outreaches are one option for Church Ministry Students who are fulfilling their internship credits. All students are strongly encouraged to participate in at least one short-term missions trip during their college experience.

DATING

In obedience to the scriptures, students must endeavor to keep themselves pure for the spouse that God has for them. Therefore, relationships between men and women should be looked upon as both meaningful and fragile. Because of our desire to create godly relationships and families, indiscriminate dating is not permissible at LCM.

Against the backdrop of biblical relationships, young men and women must learn to relate as brothers and sisters in genuine friendship. Any dating relationship should then be entered into with the view of courtship, and possibly marriage, in mind.

The LCM staff and administration would welcome the opportunity to lend guidance in the area of dating. Parental and pastoral counsel in any serious relationship is strongly recommended.

CLASSROOM LIFE

1. Food or drink is occasionally permitted in classrooms, lobby, and fellowship areas, but are not permitted in the sanctuary area. Water fountains are available as well as vending in the fellowship area for "between-class" refreshment.
2. Students are allowed ten-minute breaks between classes. Use them for relaxation, telephone calls, and fellowship. Your cooperation in keeping the halls and LCM areas clean is important.
3. Students should be quiet and attentive during all classes in respect to those around them.
4. Students should be active participants in all discussions or activities during a course. Participation makes learning a joy for everyone.
5. Any form of cheating or plagiarism will not be tolerated and will result in disciplinary action, which is normally expulsion for the remainder of the term with a failing grade for all course work.

STUDENT HONOR CODE

At Legacy College of ministry every individual is expected to make a commitment to himself, to the school, and most importantly, to Jesus Christ. That commitment is often expressed through a personal code of honor, a tangible proof of an intangible pledge.

The Honor Code is the central criterion of conduct for all who are a part of the LCM community. It is a concept of personal honor based on the principles of integrity, common sense, reverence for God, esteem for man, and respect for social and spiritual laws.

In accepting and following the Honor Code, the student accepts responsibility and discipline, which enhances his or her moral and spiritual growth. Such qualities should be an inherent part of the ethical code held by an educated individual. In addition, students are able to protect and preserve their own reputation, as well as that of their family at LCM. All students will be required to sign a statement similar to the following:

STUDENT HONOR CODE

1. As a student of LCM, I will apply myself to my intellectual pursuits and use the full powers of my mind for the glory of God. Recognizing Christ as the Author and Finisher of my faith, and the Word as the absolute standard for all wisdom and knowledge, I aim to develop myself accordingly, knowing that as I seek His Kingdom and righteousness, all these things will be added.
2. I will endeavor to submit to the will of God for my life and to demonstrate Christ-like character through daily prayer, the consistent study of God's Word and through faithful group worship at school and Church.
3. I will diligently apply myself to my studies and endeavor to develop the full powers of my mind in Christ.
4. I will practice good health habits and regularly participate in wholesome physical activities.
5. I will yield my personality to the healing power of the Holy Spirit.
6. I will endeavor to faithfully give heed to the call of God in my life and develop the gifts and abilities God has given me.
7. I will seek to share the love of Christ through my personal witness and specific ministry, according to the requirements of Christian service, on a regular basis.
8. I will faithfully attend to my financial obligations to LCM recognizing I cannot graduate until they are fulfilled.
9. I will cultivate good relationships socially with others and seek to love others as I love myself, I will not lie, steal, curse or be a talebearer.
10. I will keep my total being under subjection from all immoral and illegal acts and habits, whether on or off LCM property. I will not engage in other behavior that is contrary to the rules and regulations listed in the Student Handbook.
11. I will attempt to make every effort to be prompt to classes, Sunday and Mid-week worship, and all appointments.

I will submit myself to the leadership of Legacy College of Ministry and/or any rules, policies or procedures that may be adopted or changed from time to time. I understand that Legacy College of Ministry is a private school and I therefore have no vested rights in the governing of the school. I accept my attendance at LCM as a PRIVILEGE and NOT a right. I understand the school reserves the right to require the withdrawal of a student at any time if in the judgment of the Director of LCM or of the Administration team, such action is deemed necessary to safeguard LCM's ideals of scholarship or its spiritual and moral atmosphere as a Christian college. I determine to give my best and prayerfully support LCM and its vision of providing quality biblical education and intimate relationships with God and man.

DISCIPLINE POLICIES AND PROCEDURES

Every student is expected to manifest an attitude of teachability and cooperation. We are confident, through counsel and encouragement, that we can help each person to mature into the Christian leader God has called him or her to be. However, there may be instances when one's conduct or attitude requires disciplinary measures. In some cases, suspension or immediate dismissal may result. Each case will be handled on an individual basis with the goal of repentance and restoration.

Basis for disciplinary philosophy and policy comes from the following scriptures:

Matthew 18:15-20
Romans 13:16-17
I Corinthians 5
Hebrews 12

DUE PROCESS

1. The student receives a verbal or written warning about violation, and is instructed as to the corrective course of action.
2. Failure to make a correction in the violation results in a mandatory suspension of no more than two weeks. During suspension no make-up work is accepted and no class tapes will be made available. Students will receive a failing grade on any class assignments or tests during this period.
3. After suspension, student meets with advisor or director and receives written permission to return to class. At the discretion of the individual instructor, the student may have opportunities to make-up essential class work that was missed.
4. A student showing no change in behavior during or after returning from suspension is candidate for expulsion. If expelled, a student may appeal in writing to the administration or to the College Board within one week from date of expulsion.

STUDENT APPEAL PROCESS

Students who believe they have been put on probation, suspended, or expelled unfairly may make appeals by submitting grievance in writing to registrar and setting an appointment with dean, director or administrative team to voice the situation.

After every effort is made in the appeal process, should a situation still not be resolved, the matter may be taken before the church eldership and pastor. The decision of the elders is final and there is no further appeal.

SUSPENSION PROVISIO

Infraction of any one of the following is grounds for immediate suspension without the use of due process.

1. Excessive absence or tardiness
2. Financial Responsibilities
3. Giving false information
4. Insubordination with willing disregard for instructor or administrator
5. Insubordination with willing disregard for pastoral staff or church leadership
6. Failure to follow policies as outlined in the Student Handbook

EXPULSION PROVISIO

Infraction of any one of the following is grounds for immediate dismissal from school without the use of due process.

1. Involvement in any illegal activity
2. Cheating or plagiarism
3. Vandalism or careless destruction of LCM or any other Jubilee property
4. Consumption or sale of intoxicating beverages or illegal drugs
5. Unauthorized possession of firearms or other weapons
6. Involvement in illicit or perverted sexual practices

REINSTATEMENT PROCEDURE

LCM disciplinary policies relating to dismissal and reinstatement are based on our desire to pursue Christ, see individuals restored and be a testimony to the world. With this in mind, each individual will be ministered to personally and not by a set of blanket rules. The following are three areas in which a student, who has been dismissed, may be reinstated.

DISMISSAL FOR MORAL FAILURE: The length of time and procedure by which a student may be reinstated is determined by the circumstances and violation. The student must spend time under pastoral care, exhibit genuine repentance, and show evidence of restoration.

DISMISSAL FOR FINANCIAL IRRESPONSIBILITY: In order to be reinstated, all past debts to LCM, LCM residential housing program, Jubilee Church, and JCA must be resolved. Financial ability and responsibility must be demonstrated before a student can be reinstated.

DISMISSAL FOR ACADEMIC FAILURE: In order to be reinstated, the student must be willing to work with administrators and instructors to raise test and course grades. The student also must remain teachable and submissive regarding all biblical and ministerial subject matters.

DEGREE INFORMATION

LCM currently offers degree programs in the following areas. Each degree is ecclesiastical in nature and should be applied as such. Degrees will be awarded when all degree plan requirements are met and all program fees are paid in full. Degrees will be received in the mail or at the annual graduation.

PROGRAMS OF STUDY

Christian Ministry Certificate – [1 year and a minimum of 36 completed semester hours]

Associate of Practical Theology – [2 years and a minimum of 67 completed semester hours]

Bachelor of Ministry – [Completion of the total 122 semester hour program]

CREDIT INFORMATION

There are several ways to earn credit toward a degree at LCM. Students will be evaluated as to how much credit they can be awarded

1. TRANSFER CREDIT

LCM will accept in transfer certain completed courses passed at reputable, authorized, or accredited institutions. These courses will be evaluated and recorded on the official transcript. When possible, they may also be applied to courses required for a specific degree.

2. PRIOR LEARNING CREDIT

LCM may award credit for certain applicable seminars and workshops.

3. PROFICIENCY CREDIT

If a student feels he already possesses a particular proficiency in a required course, he may request a "Proficiency Test" for that particular course. Upon passing the test and submits the appropriate fees, the grade will be recorded on his permanent transcript. In certain situations, life or ministry experience may be also awarded as proficiency credit.

4. COURSE WORK

A. **CLASSROOM STUDY:** Courses may be taken on campus at LCM or, in some situations, may be taken at another comparable institution.

B. **INDEPENDENT STUDY:** Provides the opportunity to take courses by direct, personal instruction and take self-study in order to complete needed credits.

5. IN-MINISTRY TRAINING OR APPLIED LEADERSHIP CREDIT

In certain courses of study, practicum is required. Such training is evaluated, graded, and credited to a student's transcript as coursework.

COURSE ABBREVIATIONS AND NUMBERS

EXAMPLE:

Second and third numerals show identification number of a course within its division as follows:

BIB 101 = first year, course number one in Biblical Studies division [Title: Old Testament Survey]

ACADEMIC LEVEL OF COURSE:	DEPARTMENTAL DIVISIONS:
100 level = First level course	BIB = Biblical Studies
200 level = Second level course	CLF = Christian Life
300 level = Third level course	GED = General Education
400 level = Fourth level course	HIS = History and Humanities
000 level = Applied or Directed Study	LAN = Language
	MIN = Ministry
	MUS = Music
	THE = Theology and Doctrine

DEGREE REQUIREMENTS

CERTIFICATE OF MINISTRY – GENERAL REQUIREMENTS

All students entering the standard one-year Certificate program for church ministry are assigned to fulfill the following general requirements. A minimum of 44 approved semester hour credits as defined by the program below must be completed before the Certificate of Ministry will be awarded.

PREREQUISITES:

High School Diploma or Equivalent
Approved Application and Recommendations

APPLIED COURSEWORK

PRC 001 Applied Leadership I 2 semester hour credits

LOCAL CHURCH LEADERSHIP SEMINARS

MIN 103 Gifts and Callings Discovery Seminar 1 semester hour credit
MIN 104 Practical Ministry Seminar 1 semester hour credit

TOTAL APPLIED COURSEWORK – FIRST YEAR: 4 semester hour credits

FIRST YEAR COURSEWORK CHRISTIAN MINISTRY CERTIFICATE

COURSE REQUIREMENTS:

SEMESTER HOURS:

BIBLICAL STUDIES:

BIB 101 Old Testament Survey 3
BIB 102 New Testament Survey 3

CHRISTIAN LIFE:

CLF 101 Disciplines of Life 1
CLF 201 Disciplines of Life 2 1
CLF 102 Principles of Prayer and Intercession 3
CLF 103 Biblical World View 1 – Countering the Culture 3
CLF 104 Spiritual Authority 3

MINISTRY:

MIN 101 Evangelism Strategy and Practice 3

LANGUAGE

LAN 101 Academic Writing and Composition 3
LAN 201 Introduction to Hebrew 3

THEOLOGY AND DOCTRINE:

THE 101 Fundamental Doctrines of the Church 3
THE 201 Applied Hermeneutics 3

GENERAL COURSEWORK – FIRST YEAR: 32

TOTAL SEMESTER HOURS REQUIRED: 36 Credits

ASSOCIATE OF PRACTICAL THEOLOGY TRAINING PROGRAM – GENERAL REQUIREMENTS

All students entering the standard associate's degree program for Practical Theology are assigned to fulfill the following general requirements in addition to the Christian Ministry curriculum. A minimum of 82 approved semester hour credits from the Christian Ministry curriculum and the program below must be completed before the Associate of Practical Theology will be awarded.

PREREQUISITES:

Completion of 1st year Christian Ministry program or similar program
Approved Application and Recommendation

Prerequisite Hours 36 semester hour credits

APPLIED COURSEWORK

PRC 002 Applied leadership II 2 semester hour credits

TOTAL APPLIED COURSEWORK – SECOND YEAR: 2 semester hour credits

SECOND YEAR COURSEWORK ASSOCIATE OF PRACTICAL THEOLOGY

COURSE REQUIREMENTS:

SEMESTER HOURS:

BIBLICAL STUDIES:

BIB 201	Life and Ministry of Christ	3
BIB 202	Book of Acts	3

CHRISTIAN LIFE:

CLF 203	Biblical World View 2 – Understanding the Times	3
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HISTORY AND HUMANITIES

HIS 201	Church History	3
HIS 301	Comparative Religions and Cults	3

THEOLOGY AND DOCTRINE:

THE 202	Applied Homiletics	3
THE 203	Theology of the Holy Spirit	3
THE 301	Apologetics	3
THE 302	Hebraic Hermeneutics and Idioms	2

MINISTRY:

MIN 201	Local Church Ministry	3
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GENERAL COURSEWORK – SECOND YEAR: 29

TOTAL APPLIED COURSEWORK – SECOND YEAR: 2

CHRISTIAN MINISTRY CERTIFICATE COURSEWORK: 36

TOTAL SEMESTER HOURS REQUIRED: 67 Credits

BACHELOR'S OF MINISTRY TRAINING PROGRAM – GENERAL REQUIREMENTS

All students entering the standard bachelor's degree program for Ministry are assigned to fulfill the following general requirements in addition to the Associate of Practical Theology curriculum. All of the 122 approved semester hour credits including the Christian Ministry curriculum, the Practical Ministry curriculum, and the program below must be completed before the Bachelor of Ministry will be awarded.

PREREQUISITES:

Completion of 2nd year Associate of Practical Ministry program or similar program
Approved Application and Recommendations

APPLIED COURSEWORK

PRC 003 Applied Leadership III	2 semester hour credits
INT 001 Advanced Ministry Internship with Research Paper	4 semester hour credits

TOTAL APPLIED COURSEWORK:	6 semester hour credits
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THIRD AND FOURTH YEAR COURSEWORK BACHELOR OF PRACTICAL THEOLOGY

COURSE REQUIREMENTS:

SEMESTER HOURS:

BIBLICAL STUDIES:

BIB 306	Jesus and the Tabernacle	3
BIB 000	Biblical Studies Elective	3
BIB 000	Biblical Studies Elective	3

CHRISTIAN LIFE:

CLF 301	Spiritual Leadership and Identity	3
CLF 302	Apostolic Round Table 1	1
CLF 303	Apostolic Round Table 2	1
CLF 304	Foundation and Principles of Marriage	3
CLF 402	Mentoring and Christian Formation	3

LANGUAGE:

LAN 403	Professional Communication and Writing for Ministry	3
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MINISTRY:

MIN 301	Neouthetic Counseling 1	3
MIN 302	Neouthetic Counseling 2	3
MIN 303	Small Group Ministry Dynamics	3
MIN 304	Prophetic Principles and Protocols	3
MIN 305	Ministry of Worship	3
MIN 401	Ordinances of the Church	3
MIN 402	Missions and Church Planting	3
MIN 403	Church Administration	3
MIN 404	Spiritual Tools for Counseling	3

GENERAL ELECTIVE:

GEN 000	Title	3
GEN 000	Title	3

GENERAL REQUIREMENTS – THIRD YEAR:	56
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TOTAL GENERAL AND APPLIED COURSEWORK – THIRD YEAR:	61
ASSOCIATE OF PRACTICAL THEOLOGY COURSEWORK:	67

TOTAL SEMESTER HOURS REQUIRED:	128 Credits
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CURRICULUM LAYOUT FOR GRADUATE PROGRAMS OF STUDY
Master of Divinity
Master of Theology in Christian Ministry Leadership

Program Highlights:

The Master of Divinity Degree (M.Div.) is the most comprehensive ministerial degree offered by Legacy College of Ministry. The Legacy College of Ministry M.Div. program may be completed in 6 semesters including a Master's Thesis and a short-term apprenticeship at an authorized church or Christian ministry.

Those desiring to complete a Non-Thesis Master's Degree at Legacy College of Ministry may complete 60 units of coursework without the Thesis and Apprenticeship to earn a Master of Theology (M.Th.) in Christian Ministry Leadership.

Your M.Div. is designed to fulfill the standard training prerequisites for those who seek to be ordained and pursue vocational ministry. It further prepares you for service in congregational ministry, campus ministry, or other emerging ministry including international missions, social outreach, non-profit work, or Christian education.

As a LCM M.Div. student, you'll gain knowledge about biblical languages, scripture, history, and theology, as well as practical ministry skills like preaching, counseling, and understanding cultures and contexts. Our M.Div. curriculum is designed to equip students to handle the responsibilities and challenges that ministers face in modern times as spiritual leaders, administrators, teachers and counselors.

COURSE REQUIREMENTS:	SEMESTER HOURS:
BIBLICAL STUDIES:	
BIB 501 Old Testament Studies	4
BIB 502 New Testament studies	4
CHRISTIAN LIFE:	
CLF 501 Foundations for Spiritual Leadership	4
CLF 502 Apostolic Round Table 1	1
CLF 503 Apostolic Round Table 2	1
CLF 506 Mentoring and Christian Formation	4
MINISTRY:	
MIN 501 Neouthetic Counseling 1	4
MIN 502 Neouthetic Counseling 2	4
MIN 601 Ordinances of the Church	4
MIN 602 Missiology	4
MIN 603 Church Administration	4
MIN 604 Spiritual Tools for Christian Counseling	2
THEOLOGY:	
THE 501 Advanced Hermeneutics and Biblical Exegesis	4
THE 502 Advanced Homiletics	4
THE 503 Hebrew Bible Study Methodology	4
THE 504 Greek Bible Study Methodology	4
THE 505 Hebraic Hermeneutics and Idioms	2
THE 601 Applied Systematic Theology	4
GENERAL ELECTIVE:	
GEN 000 Title	4
GEN 000 Title	4
Supervised Ministerial Apprenticeship With Masters Thesis	9
Masters of Theology – Total Units Required:	76
Masters of Divinity – Total Units Required:	85

COURSE DESCRIPTIONS

NOTE: NOT ALL COURSES ARE OFFERED IN A GIVEN SEMESTER

BIBLICAL STUDIES

- BIB 101 **Old Testament Survey**
A general survey of the entire Old Testament. This course is a prerequisite for all other Old Testament courses.
- BIB 102 **New Testament Survey**
A general survey of the entire New Testament. This course is a prerequisite for all other New Testament courses.
- BIB 103 **Bible Geography**
A study of places, regions, and cultures during the times of the Bible. Students will learn the key locations of places and events in scripture using biblical maps and other resources.
- BIB 201 **The Life and Ministry of Christ**
A general survey of the life, nature, and teachings of Jesus Christ during His ministry on earth.
- BIB 202 **The Book of Acts**
A general survey of the book of Acts including an overview of New Testament church history with a detailed study of the ministry of Paul.
- BIB 203 **The Life of David**
A study in the life and character of David. Focus will be on his call and ascension to kingship with an intimate look at his shortcomings and victories.
- BIB 301 **The Pentateuch**
An in-depth overview of the Old Testament books of the law with an outstanding study on the tabernacle and its applications to worship and Christian living.
- BIB 302 **The Major Prophets**
An analysis of the books of Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel. This course will look at the lives of these Old Testament prophets and the relevance of their messages to natural and spiritual Israel.
- BIB 303 **The Minor Prophets**
An analysis of the prophetic lives and messages of the minor prophets with special emphasis given to prophecies involving Christ and the Church.
- BIB 304 **The Pauline Epistles**
A detailed overview of the epistles of Paul with special attention given to their various themes and messages.
- BIB 305 **The General Epistles**
A study of the messages of James, I Peter, II Peter, and Jude with special insight into the second generation of the New Testament church.
- BIB 306 **Jesus and the Tabernacle**
- BIB 401 **The Synoptic Gospels**
A study of the Gospel accounts of Matthew, Mark, and Luke.
- BIB 402 **The Writings of John**
A study of the fourth gospel and the three epistles as well as an overview of the life and character of John.

- BIB 403 **The Book of Hebrews**
A detailed study of the book of Hebrews with emphasis on the remarkable doctrinal insights of this powerful writing.
- BIB 404 **The Book of Revelation**
A verse by verse study of John's vivid vision and prophecy to the church.
- BIB 405 **Book of Romans**
A detailed study of the epistle to the Romans with emphasis on the remarkable doctrinal insights and nature of this powerful letter.
- BIB 406 **Old Testament Writings and Poetry**
Analysis of the books of Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon. The course will look at their messages and Hebrew poetical style and their contribution to the beauty of God's Word.

CHRISTIAN LIFE

- CLF 101 **Disciplines of Life I**
A practical introduction to the discipline of the Christian life including daily study of the Word, prayer, fasting, journaling, study habits, and financial stewardship.
- CLF 102 **Principles of Prayer and Intercession**
A practical study in the basic principles of prayer using three key books on prayer and participation in corporate prayer and intercession each week.
- CLF 103 **Biblical World View 1 – Countering the Culture**
A fundamental look at current cultural philosophies and world views flooding our society and the church, looking at their historical and anti-biblical roots. The student will learn to think and articulate apologetically against un-biblical philosophies and articulate the truth.
- CLF 104 **Spiritual Authority**
An insightful course on the principles of spiritual authority in the church using the insightful work on Spiritual Authority by Watchman Nee.
- CLF 201 **Disciplines of Life II**
A continued term-by-term study into the discipline of the Christian life including daily study of the Word, prayer, fasting, journaling, study habits, and financial stewardship.
- CLF 202 **Personal Finance with Biblical Application**
A study on the basic practical principles of personal financial management, budgeting, and investing from the perspective of biblical foundations. Looks at personal finance and management from the basis of morality, accountability, giving, and stewardship.
- CLF 203 **Biblical World View 2 – Understanding the Times**
A continued look at the cultural philosophies and world views in respect to the times in which we live. The student will compare and contrast
- CLF 301 **Spiritual Leadership and Identity**
A study on the principles and responsibilities of Christian leadership. Emphasis will be on the call, preparation, and function of leaders in the framework of the local church.
- CLF 302 **Apostolic Round Table – A Discussion-based Study in Ministry and Servanthood**
An unstructured, discussion-based study on the methods and mentality of servanthood and balance in the light of laying down one's life for the ministry.

CLF 303 **Apostolic Round Table 2 – A Discussion-based Study in Ministry and Servanthood**
An unstructured continuation of Apostolic Round Table 1 – A discussion-based study on the methods and mentality of servanthood and balance in the light of laying down one’s life for the ministry.

CLF 304 **Foundation and Principles of Marriage**

CLF 401 **Mentoring and Christian Formation**
A breakdown of the practical principles required for pastors and Christian leaders to mentor and develop other leaders for the purpose of discipleship and the church.

LANGUAGE AND WRITING SKILLS

LAN 101 **Academic Writing and Composition**
A condensed course on basic English and grammar with emphasis in writing reports and other academic literature.

LAN 102 **Introduction to Biblical Languages**
An introductory course on the rudiments and use of biblical Greek and Hebrew. Understanding the structure, context, pronunciation, and root recognition of biblical words in their original languages is emphasized.

LAN 201 **Introduction to Hebrew**
A level 1 study in biblical Hebrew. Emphasis will be on the structure and use of this amazing language. A rudimentary foundation will be laid for more advanced study.

LAN 202 **Introduction to Greek**
A level 1 study in ancient Greek. Emphasis will be on phonetics, roots, and basic definitions. Students will also look at the connection between ancient Greek culture and the language.

LAN 203 **Spanish I**
A level 1 study in the Spanish language. Emphasis will be on structure, roots, and basic definitions. Students will also look at the connection between the Spanish culture and language.

LAN 204 **Spanish II**
A level 2 study in the Spanish language. Emphasis will be made syntax, usage, and context as students continue to familiarize themselves with the Spanish language and culture.

LAN 401 **Advanced Hebrew**
A level 2 study in ancient Hebrew. The course will continue to examine the ancient Hebrew language in its formation, context, and enigmas. Specific examples will help the student gain a greater understanding of the Old Testament.

LAN 402 **Advanced Greek**
A level 2 study in ancient Greek. Emphasis will be made syntax, usage, and context as students continue to familiarize themselves with the Greek language and culture of the First Century A.D.

LAN 403 **Professional Communication and Writing for Ministry**
An integral course on the techniques of professional communication in ministry. Emphasis will be on letter writing, formal recommendations, pastoral etiquette, development of a personal biography, self-presentation, résumés, and interpersonal communication.

HISTORY AND HUMANITIES

HIS 201 **Church History I**
An overview of church history from the early church to the present. Major changes and movements in church history will be studied for their relevance and impact on the church today.

- HIS 202 **Church History II**
A continuation of HIS 201
- HIS 301 **Comparative Religions and Cults**
A study of the major religions of the world, cults, and flawed spiritual dogmas in comparison and contrast with Christianity.
- HIS 302 **Old Testament History**
A study of historical elements and spiritual application of the old testament, particularly in the books of Joshua through Chronicles.

MINISTRY

- MIN 101 **Evangelism Strategy and Practice**
An involved look at historical and contemporary methods of evangelism. Effective, hands-on training and discussion about evangelism today will be included.
- MIN 102 **Encounter Seminar**
This weekend seminar is both life-changing for the student and vital training for the church builder. Emphasis is on the cross, identity, breaking lies and generational bondages, and walking in the power of the Holy Spirit. The seminar gives practical tools for the believer's personal walk and relationship with God.
- MIN 103 **Discovery Seminar**
This weekend seminar is built on the foundation of the believer's identity. Emphasis is on the "motivational" gifts of Romans twelve and a study on a person's God-given personality.
- MIN 104 **Practical Ministry Seminar**
A practical, on-hands course in practical aspects of ministry. The seminar is built on a detailed study of the "charismatic" gifts of I Corinthians 12. Ministry situations such as alter ministry, personal prophecy, healing ministry, and deliverance will be covered.
- MIN 105 **Team Jubilee GrowthTrack**
This four-part foundational course is built around the training and development of leaders in the local church. Specific emphasis will be on discipleship and preparation for small group leadership.
- MIN 201 **Local Church Ministry**
A detailed study of church government and God's plan in the structure and order of the New Testament church. Emphasis will be on the ministries and leadership of the local church and their functions.
- MIN 202 **Ministry to Children**
A practical overview of the aspects of ministry to children, including an emphasis on creative methods and messages.
- MIN 203 **Ministry to Youth**
A practical overview of the aspects of ministry to youth, including an emphasis on creative methods and messages.
- MIN 301 **Neouthetic Counseling 1**
A study on the principles of counseling using scriptural foundation to help others work through the problems and difficulties life brings.
- MIN 302 **Neouthetic Counseling 2**
A continued study on the principles of counseling using scriptural foundation to help others work through the problems and difficulties life brings.

- MIN 303 **Small Group Ministry Dynamics**
A study on the dynamics of small group ministry. Students will survey the many different models of small groups in the local church as they learn to construct a pattern and plan for cells in church development.
- MIN 304 **Prophetic Principles and Protocols**
- MIN 305 **The Ministry of Worship**
- MIN 401 **Ordinances of the Church**
A detailed look at the procedures of foundational ordinances of the church including water baptism, the Lord's Supper, wedding ceremonies, funerals, and other vital church events.
- MIN 402 **Missions and Church Planting**
A brief history of missions and introduction to modern opportunities for international ministry. Discussion will include God's purpose for the church, cross-cultural communication, and foundational principles of church planting.
- MIN 403 **Local Church Administration**
A course on the "business" side of the church. Instruction on non-profit corporations, financial management, personnel management, budgeting, legalities, and general operations of a local church will be covered.
- MIN 404 **Spiritual Tools for Christian Counseling**
Principles of identifying embedded lies in the soul of a believer becomes an outstanding tool for counseling. The course equips students to partner with the Holy Spirit in counseling and dealing with personal problems based on their roots.

THEOLOGY AND DOCTRINE

- THE 101 **Fundamental Doctrines of the Church**
A foundational course covering the basic doctrines of the Christian church based on the Bible.
- THE 102 **Character of God**
A foundational course studying the way God reveals himself to man. Emphasis will be on the names of God.
- THE 201 **Applied Hermeneutics**
A course on the methodological guidelines to the careful interpretation of scripture. Emphasis is built on specific principles of interpretation and how to use them.
- THE 202 **Applied Homiletics**
A course on the technical preparation and delivery of biblical messages. The student is taught proper process of building and utilizing outlines, texts, illustrations, word studies, and other communicative techniques.
- THE 203 **Theology of the Holy Spirit**
This course will cover the foundational elements of the Holy Spirit: There will be an overview of the charismatic gifts, the Holy Spirit's character and much more. This course will include a practical section teaching students how to flow in the Spirit in every situation.
- THE 301 **Apologetics**
A study of the Christian faith, dogmas, heresies, and ideas. The course covers a strong evaluation on why one believes what he believes and how to communicate, argue, and support that faith.
- THE 302 **Hebraic Hermeneutics and Idioms**
An interpretive study of cultural idioms in Hebrew numbers, text, language, scripture and more. This course will give in-depth understanding to often misunderstood Scriptural interpretations.

THE 401

Soteriology

A detailed study of the doctrine of salvation, the atonement, and saving life of Christ.

THE 402

Eschatology

A detailed study of the doctrine of the last things. The course will compare and contrast major views and millennial positions and include a review of dispensationalism.

THE 403

Systematic Theology

A study of the development of doctrine, interpretation of scripture, and process by which we as believers fulfill and understand why and how we teach, believe, and live. Special emphasis will be given to the men's lives who developed these understandings.



LEGACY
COLLEGE OF MINISTRY